General Meeting of Branch XX

Month, day, year

Agenda

1. Opening / Prayer
2. Report of Quorum
3. Remarks by President of the Branch
4. Adoption of the meeting agenda
6. Reading and acceptance of minutes from previous annual meeting
7. Reports:
   - Membership -
   - Press -
   - Cultural -
   - Social Welfare -
   - Education -
   - Arts & Museum -
   - Scholarship -
   - Archives -
   - Secretary –
   - Treasurer -
   - Vice President -
   - President -
8. Questions/discussion of reports
9. Report of the Audit Committee
10. Remarks from Head of the Regional Council
11. Proposals, questions
12. Closing