



General Meeting of Branch XX

*Month, day, year*

Agenda

1. Opening / Prayer
2. Report of Quorum
3. Remarks by President of the Branch
4. Adoption of the meeting agenda
6. Reading and acceptance of minutes from previous annual meeting
7. Reports:
  - Membership -
  - Press -
  - Cultural -
  - Social Welfare -
  - Education -
  - Arts & Museum -
  - Scholarship -
  - Archives -
  - Secretary –
  - Treasurer -
  - Vice President -
  - President -
8. Questions/discussion of reports
9. Report of the Audit Committee
10. Remarks from Head of the Regional Council
11. Proposals, questions
12. Closing