

Position Description: UNWLA Regional Council Culture Chair

The Culture Chair for the Regional Council is responsible for guiding the Branches in maintaining and advancing Ukrainian culture and identity in her Region: a key element in the mission of the organization.

She should be fluent in both English and Ukrainian and be computer literate. This position serves a two-year term and reports to the Regional Council President.

Core Responsibilities:

- Perform all duties specified in the UNWLA Bylaws and standing rules.
- Develop and maintain an active relationship with both Ukrainian and non-Ukrainian arts and cultural organizations on the state level.
- Encourage Branches to organize Ukrainian cultural events at libraries, municipal locations, and within their own Ukrainian communities. Events can include workshops (embroidery, gerdany, pysanky, folk art, etc.), art shows featuring Ukrainian artists, films, book readings, etc.
- Support existing UNWLA cultural projects and initiatives and propose new cultural initiatives to the National Culture Chair.
- Serve as a member of the UNWLA National Culture Committee, chaired by the UNWLA National Culture Standing Chair.
- Chair the Regional Council Culture Committee made up of Branch Culture Chairs. Meetings may be conducted by teleconference or internet-based technology.
- Pass along informational materials from the National Culture Chair to the appropriate Branches.

Administrative Responsibilities:

- Collaborate with the RC President in providing information for the completion of the online Annual Report to Headquarters by due date.
- Inform successor how to access Branch and RC Policies and Procedures and other important documents on the UNWLA website (Members' Portal).
- Ensure all pertinent documents created by the RC Culture Chair are uploaded to the UNWLA Google Shared Drive.
- Inform successor how to access the UNWLA Google Drive.
- Perform other duties as assigned by the Regional Council President.