

## **Position Description: UNWLA Regional Council Advocacy Chair**

The Advocacy Chair for the Regional Council is responsible for guiding the Branches in advocating for Ukraine with federal, state and local officials as well as advocating on corporate and cultural issues.

She should be fluent in both English and Ukrainian and be computer literate. This position serves a two-year term and reports to the Regional Council President.

### **Core Responsibilities:**

- Perform all duties specified in the UNWLA Bylaws and standing rules.
- Encourage Branches to engage with elected officials to advocate on Ukraine's behalf and to conduct corporate and cultural advocacy on behalf of Ukraine as guided by National Advocacy Chair.
- Encourage Branches to organize advocacy events. Events can include working on proclamations, Ukrainian flag raising for Ukrainian Independence Day, attending Ukrainian Days in Washington, DC, participating in protest rallies, and other events as guided by the National Advocacy Chair.
- Support existing UNWLA advocacy projects and initiatives and propose new advocacy initiatives to the National Advocacy Chair.
- Serve as a member of the UNWLA National Advocacy Committee, chaired by the UNWLA National Advocacy Chair.
- Chair the Regional Council Advocacy Committee made up of Branch Advocacy Chairs, passing along informational materials from the National Advocacy Chair to the Branches.

### **Administrative Responsibilities:**

- Collaborate with the RC President in providing information for the completion of the online Annual Report to Headquarters by due date.
- Inform successor how to access Branch and RC Policies and Procedures and other important documents on the UNWLA website (Members' Portal).
- Make Advocacy documents available to the successor.
- Perform other duties as assigned by the Regional Council President.