

UNWLA Policies and Procedures

Part 1: Branch Policies and Procedures

Section 2: Branch Financial Requirements

A. Branch Annual Financial Obligations

The financial obligations of UNWLA Branches are determined by the organization's Bylaws, resolutions passed at National Conventions and by Regional Councils.

1. Branch Annual Payment consists of:

a) *Annual Member Dues*

- Currently set at \$45 per member and includes the official UNWLA publication *Our Life*. Branches may establish additional dues based on the goals and needs of the Branch. However, the branch treasurer sends \$45 per member to Headquarters retaining any balance for the branch.

b) *Annual Branch Dues*

- Based on the number of members branch dues range from \$253 to \$480. These funds are used for the daily operational needs of the organization.

c) *Representation Fund*

- a) amount ranges from \$50 to \$125 and is also based on the number of Branch members. It is used for the travel expenses of National Board members to attend required meetings nationally and abroad, as well as to represent the UNWLA at important events.

d) *Our Life Press Fund*

- a) \$100 annually regardless of Branch size. This critically important fund supplements the income of *Our Life*.

e) *Branch Museum Dues*

- a) \$100. *The Ukrainian Museum in New York City* was founded by the UNWLA in 1976. The annual dues entitle the Branch to full Museum membership and voting privileges. The continued support of the Museum is required by UNWLA Bylaws and the UNWLA retains 51% of the voting rights.

f) *Education Fund*

- a) \$10 per year. This fund assists Branches with start-up costs for preschool programs and other educational materials.

g) *Membership Status Fund*

- a) \$10 per year. It is applied toward the cost of dues exemptions approved by the National Board.

A statement for the Branch Annual Payment for the upcoming year is prepared by the Financial Secretary of the National Board and mailed to the Branch President in January. Branches are required to fulfill these mandatory annual financial obligations by February 15th.

- 2.** Branches belonging to a Regional Council may be required to pay annual dues to their Regional Council as determined at the Annual Regional Council Meeting. Regional Councils, in turn, also have annual financial obligations to the National Board, due each year by February 15th.