UNWLA Branch Financial Obligations
Dec. 4, 2021

Nadia Nynka
1st Vice President
Branch President Orientation Dec. 4, 2021
The financial obligations of UNWLA Branches are determined by:

- Our Bylaws
- Resolutions passed at the National Convention
- Regional Councils

“Branch Annual Financial Obligations” Policy document is located on the Member Portal of the UNWLA website
The Branch Annual Payment Statement is made up of the following 7 elements:

- Annual Member Dues
- Annual Branch Dues
- Representation Fund
- *Our Life* Press Fund
- Branch Museum Dues
- Education Fund
- Membership Status Fund
## Branch Annual Financial Obligations

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
<th>Description</th>
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| Annual Member Dues            | $45 per member  | - This includes the publication, *Our Life*  
- Branches may establish additional dues based on the goals and needs of the Branch  
- Br. Treasurer sends $45 per member to headquarters retaining any balance for the Branch. |
| Annual Branch Dues            | $253 to $480    | - The range is based on the number of members.  
- These funds are used for the daily operational needs of the organization |
| Representation Fund           | $50 to $125     | - The range is based on the number of members.  
- It is used for the travel expenses of National Board members to attend required meetings nationally and abroad, as well as to represent the UNWLA at important functions. |
| *Our Life* Press Fund         | $100 annually   | - Used to supplement the income of *Our Life*. |
| Branch Museum Dues            | $100 annually   | - Used to support The Ukrainian Museum which the UNWLA founded in 1976 and today retains 51% of the voting rights. This is required by our Bylaws. |
| Education Fund                | $10 annually.   | - This fund assists Branches with start-up costs for preschool programs and other educational materials. |
| Membership Status Fund        | $10 annually    | - Applied toward the cost of dues exemptions approved by the National Board |

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**Note** - In addition to the Branch Annual Payment due to Headquarters, the Regional Council may also require that each Branch pay dues to the Regional Council.
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Timeline

**November** – Headquarters sends Member lists to Branch Presidents for validation – corrections/additions/deletions.

**December 1st** - Updated member lists are due back to Headquarters.

**January 15th** – Based on updated member lists, the UNWLA Financial Secretary (Karen Chelak) mails out the Branch Annual Financial Statement for 2022 to Branch Presidents.

**February 15th** – Branch Treasurer sends Branch Annual Payment to Headquarters no later than 2/15.

**May 15th** - Branch Treasurer must file e-postcard with the IRS.

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Questions?